

## NOTICE OF MEETING

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# Alexandra Park and Palace Advisory Committee.

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**(Established by Statute in 1985)**

To: **The Members of the  
Advisory Committee (Statutory)**

Yuniea Semambo  
Head of Local Democracy and  
Member Services  
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25<sup>th</sup> August 2009

**Dear Member**

A meeting of the **ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE**, will take place on **TUESDAY, 1ST SEPTEMBER, 2009** commencing at **19:30** in **THE LONDESBOROUGH ROOM, ALEXANDRA PALACE WAY, WOOD GREEN, LONDON N22** to consider the business set out in the Agenda detailed below.

Yours sincerely

Natalie Cole  
Clerk to the Committee

### **AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

Members of the Committee are invited to disclose any interest they may have in any of the items appearing on this agenda.

**3. MINUTES (PAGES 1 - 30)**

- i) To approve the minutes of the Advisory Committee held on 16<sup>th</sup> June 2009.
- ii) To receive the draft minutes of the meeting of the Alexandra Palace and Park Board held on 16<sup>th</sup> April 2009 and 30<sup>th</sup> June 2009 (TABLED) to be noted.
- iii) To receive the draft minutes of the meeting of the Consultative Committee held on 23<sup>rd</sup> June 2009 to be noted.
- iv) To receive the draft minutes of the meeting of the Alexandra Palace and Park Panel held on 3<sup>rd</sup> June 2009 to be noted.

**4. PARK ACTIVITIES UPDATE (PAGES 31 - 34)**

To receive the report of the Park Manager, Alexandra Palace, updating the Advisory Committee on events and works within the park.

**5. FORTHCOMING EVENTS (PAGES 35 - 38)**

To receive the report of the Managing Director, Alexandra Palace Trading Limited (APTL) advising the Advisory Committee on forthcoming events to the end of the financial year.

**6. ANY OTHER BUSINESS**

**7. FUTURE MEETINGS**

To note the dates of future meetings of the Advisory Committee as follow:

3<sup>rd</sup> November 2009  
9<sup>th</sup> February 2010  
30<sup>th</sup> March 2010

To: Nominated Members

<b>Alexandra Residents' Association:</b>	<b>Ms J. Hutchinson</b>
<b>Muswell Hill and Fortis Green Association:</b>	<b>Ms M. Myers</b>
<b>Muswell Hill and Fortis Green Association:</b>	<b>Mr D. Heathcote</b>
<b>Palace Gates Residents' Association:</b>	<b>Ms J. Baker</b>
<b>Palace View Residents' Association:</b>	<b>Ms S. Rees</b>
<b>Palace View Residents' Association (Deputy):</b>	<b>Vacancy</b>
<b>The Rookfield Association:</b>	<b>Mr D. Frith</b>
<b>The Rookfield Association (deputy):</b>	<b>Mr F. Hilton</b>
<b>Warner Estate Residents' Association:</b>	<b>Mr D. Liebeck (Chair)</b>
<b>Warner Estate Residents' Association:</b>	<b>Mr H. Aspden</b>

Appointed Members

<b>Alexandra Ward</b>	<b>:</b>	<b>Councillor Oatway</b>
<b>Bounds Green Ward</b>	<b>:</b>	<b>Councillor Demirci</b>
<b>Fortis Green Ward</b>	<b>:</b>	<b>Councillor Davies</b>
<b>Hornsey Ward</b>	<b>:</b>	<b>Councillor Whyte</b>
<b>Muswell Hill Ward</b>	<b>:</b>	<b>Councillor Rainger</b>
<b>Noel Park Ward</b>	<b>:</b>	<b>Vacancy</b>
<b>Council-wide Member</b>	<b>:</b>	<b>Councillor Newton</b>
<b>Council-wide Member</b>	<b>:</b>	<b>Councillor Patel</b>

Also to:

**General Manager, Alexandra Palace  
Chief Executive  
Trust's Solicitor  
Director of Corporate Resources - LB Haringey  
Head of Legal Services - LB Haringey  
Managing Director Alexandra Palace Trading Limited (APTL)**

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**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.  
TUESDAY, 16 JUNE 2009**

PRESENT: \* denotes attendee

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

\*Ms J. Hutchinson : Alexandra Residents' Association  
 \*Ms. M. Myers : Muswell Hill and Fortis Green  
 Association  
 \*Mr.D. Heathcote : Muswell Hill and Fortis Green  
 Association  
 Ms J. Baker : Palace Gates Residents' Association  
 Ms S. Rees (deputy) : Palace View Residents' Association  
 \*Mr. D. Frith : The Rookfield Association  
 \*Mr. F. Hilton (deputy) : The Rookfield Association  
 \*Mr. D. Liebeck : Warner Estate Residents' Association  
 \*Mr H. Aspden : Warner Estate Residents' Association

APPOINTED MEMBERS

\*Councillor S. Oatway : Alexandra Ward  
 Councillor A. Demirci : Bounds Green Ward  
 Councillor S. Beynon : Fortis Green Ward  
 \*Councillor M. Whyte : Hornsey Ward  
 Councillor A. Dobbie : Muswell Hill Ward  
 Councillor C. Harris : Noel Park Ward  
 \*Councillor M. Newton : Council Wide appointment  
 Councillor J. Patel : Council Wide appointment

Also in attendance:

Mr Andrew Gill – Acting General Manager – Alexandra Palace  
 Ms Rebecca Kane – Managing Director, Alexandra Palace Trading Limited (APTL)  
 Mr Mark Evison – Park Manager – Alexandra Palace  
 Mr. Mark De'Ath – Acting Head of Operations and Events – Alexandra Palace  
 Ms Natalie Cole – Clerk to the Committee

**MINUTE  
NO.**

**SUBJECT/DECISION**

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>
<b>APSC01.</b>	<p><b>ELECTION OF CHAIR AND VICE-CHAIR OF THE ADVISORY COMMITTEE FOR THE MUNICIPAL YEAR 2009/10</b>  <b><u>Election of Chair</u></b></p> <p>As it was the first meeting of the Municipal Year 2009/10 the Clerk, Ms Natalie Cole, sought nominations for the position of Chair of the Advisory Committee.</p> <p>Councillor Oatway nominated Mr David Liebeck as Chair of the Advisory Committee for the Municipal Year 2009/10. Councillor Whyte seconded the nomination.</p> <p>There being no further nominations it was:</p>

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**RESOLVED**

That Mr D. Liebeck (Warner Estate Residents' Association) be duly elected as Chair of the Alexandra Park and Palace Advisory Committee for the Municipal Year 2009/10.

**Mr D. Liebeck in the Chair**

**Election of Vice-Chair**

The Chair sought nominations for the position of Vice-Chair of the Advisory Committee for the Municipal Year 2009/10. Ms Jane Hutchinson (Alexandra Residents' Association) nominated Councillor Oatway as Vice Chair of the Advisory Committee. Mr. Harry Aspden (Warner Estate Residents' Association) seconded the nomination.

There being no further nominations it was:

**RESOLVED**

That Councillor S. Oatway be duly elected as Vice-Chair of the Alexandra Park and Palace Advisory Committee for the Municipal Year 2009/10.

**APSC02. MEMBERSHIP OF THE ADVISORY COMMITTEE FOR THE MUNICIPAL YEAR 2009/10**

The Chair advised that the qualifying associations to the Committee had confirmed to him their agreed allocation of places on the Committee for 2009/10 from amongst their number to the 8 allocated places.

The Chair explained that due to the resignation of Mr Paul Wastall, the Alexandra Residents' Association would take one place on the Committee instead of the two places allocated to the Alexandra Residents' Association in 2008/09.

The additional nominated place would be allocated to Muswell Hill and Fortis Green Association, which Mr Dennis Heathcote would take up.

The Chair also informed the Committee that Councillors Beynon and C. Harris would be replaced by Councillor Davies (Fortis Green Ward) and Councillor Dobbie (Noel Park Ward).

The Chair then MOVED and it was:

**RESOLVED**

That the allocation of the 8 places from the qualifying Associations to the Alexandra Palace and Park Advisory Committee for the Municipal Year 2009/10 as detailed below be noted:

Alexandra Residents' Association:  
Muswell Hill and Fortis Green Association:

Nominated Members  
Ms Jane Hutchinson  
Ms Monica Myers

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	<p>Muswell Hill and Fortis Green Association: Mr Dennis Heathcote  Palace Gates Residents' Association: Ms Jackie Baker  Palace View Residents' Association: Ms Shan Rees  Palace View Residents' Association (Deputy): Vacancy  The Rookfield Association: Mr David Frith  The Rookfield Association (deputy): Mr Frank Hilton  Warner Estate Residents' Association: Mr David Liebeck  Warner Estate Residents' Association: Mr Harry Aspden</p> <p>The Chair welcomed David Heathcote (Muswell Hill and Fortis Green Association) and Mark De'Ath (Acting Head of Operations and Events -Alexandra Palace) to their first meeting of the Committee.</p>
<b>APSC03.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received from Councillors Davies, Dobbie and Demerci due to previous engagements and other meetings.</p> <p>Councillor Newton gave apologies for having to leave the meeting early due to feeling unwell.</p>
<b>APSC04.</b>	<p><b>APPOINTMENT OF MEMBERS TO THE ALEXANDRA PARK AND PALACE STATUTORY ADVISORY URGENCY SUB-COMMITTEE FOR THE MUNICIPAL YEAR 2009/10</b></p> <p>The Chair suggested that the same members as last year sat on the Statutory Advisory Urgency Committee and Councillor Oatway suggested that Councillor Dobbie be invited to sit on the Urgency Sub-Committee.</p> <p>The Chair MOVED and it was:</p> <p><b>RESOLVED</b></p> <p>That the following Members be appointed to the Urgency Sub-Committee of the Advisory Committee for the Municipal Year 2009/10 as detailed below:</p> <p>Mr Liebeck (Chair)  Mr Frith  Councillor Oatway (Vice Chair)  Councillor Dobbie</p>
<b>APSC05.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Councillor Newton declared a prejudicial interest in Agenda Item 10 – Great Hall Capacity. Councillor Newton was a member of the London Borough of Haringey's Licensing Committee and would leave the room during discussions.</p>
<b>APSC06.</b>	<p><b>RULES OF PROCEDURES</b></p> <p>The Chair introduced the rules of procedure and highlighted the following:</p>

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	<p>Rule 7 which stated that the quorum for a meeting of the Advisory Committee was six (3 appointed members and 3 nominated members)</p> <p>Rule 9 which related to the Urgency Sub-Committee, which would exist to transact urgent business which in the opinion of the Chair could not wait to be dealt with at the next meeting</p> <p>Rule 13 which related to the proceedings of the Committee if it was not quorate.</p> <p><b>RESOLVED</b></p> <p>That the circulated rules of procedure be noted.</p>
<p><b>APSC07. MINUTES</b></p>	<p><b><u>Alexandra Park and Palace Advisory Committee - 10<sup>th</sup> February 2009</u></b></p> <p>With regard to minute No. APSC21 – Page 6 of the agenda pack the Chair informed the Committee that he would request an update on the progress of the “stock-taking” exercise at the Palace (to find out how things were going and in which direction the palace was moving) and the Advisory Committee’s involvement in the away-day, where only Trustees had attended away-days until now.</p> <p>Mr Aspden (Warner Estate Residents’ Association) highlighted that further to a meeting, the Advisory Committee normally received a table of resolutions including any responses or updates requested by Palace and Park officers in addition to the minutes of previous meetings. The Chair would chase responses to any outstanding issues at the next Board meeting.</p> <p>The Clerk would continue to provide a table of resolutions in future.</p> <p><b><u>Alexandra Park and Palace Statutory Urgency Sub Committee - 21<sup>st</sup> May 2009</u></b></p> <p>A revised set of minutes was <b>tabled</b>.</p> <p>The Chair explained that the meeting was held to consider an outline planning application for the Haringey Heartlands development. The Chair highlighted the two main issues raised by the Urgency Sub-Committee: that the views would be adversely affected by the development and that the entrance to the Park from the development was through an unsatisfactory tunnel.</p> <p>The Chair reported that since the Urgency Sub-Committee meeting he had written to the London Borough of Haringey Planning Department objecting to the fact that an outline planning application with no specific details was being considered and that due to the lack of detail in the application it was not possible to properly assess the impact that the development would have on the Park. In response Planning Officers had asked the applicant to provide more information before the matter was submitted to the London Borough of Haringey’s (LB) Planning</p>



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Committee for consideration.

The Urgency Sub-Committee had been unclear about whether the application being considered was an outline application for the whole development or simply an application regarding the access road into the Heartlands development. Councillor Oatway reported that she had received confirmation that the application was in fact an outline planning application for the entire development.

The Chair invited the residents' associations to make individual representations to the LB Planning Department.

Advisory Committee Members concurred with the view of the Urgency Sub-Committee; that the development would have a very bad impact on the Park and views from the Palace.

The Chair drew the Committee's attention to Agenda Item 11 – Legal Advice Further to the Alexandra Park & Palace Statutory Advisory urgency Sub-Committee.

**RESOLVED**

That the minutes of the Alexandra Park and Palace Advisory Committee held on 10<sup>th</sup> February 2009, and the Alexandra Park and Palace Statutory Advisory Urgency Sub-Committee held on 21<sup>st</sup> May 2009 be agreed as an accurate record of the proceedings and that the Chair urge the Alexandra Palace and Park Board (the Board) to consider all the views expressed by the Urgency Sub-Committee on on the 21<sup>st</sup> May 2009 in respect of the Haringey Heartlands Development.

**Minutes of the Alexandra Palace and Park Board – 25<sup>th</sup> February 2009**

Mr Gill (Acting General Manager, Alexandra Palace) informed the Advisory Committee, in relation to question 6 on page 24 of the minutes which asked when the soft furnishing, contents and artefacts would be reintroduced to the interior and exterior of the Palace buildings, that all capital funds available were committed to costs for repairs and maintenance.

**RESOLVED**

That the draft minutes of the meeting of the Alexandra Palace and Park Board held on 24<sup>th</sup> February 2009 be noted.

**Minutes of the Alexandra Palace and Park Board – 19<sup>th</sup> March 2009**

The Chair highlighted the Budget and Business Plan (Minute No. APC078) and potential replacement of the aged plant in the ice rink the Advisory Committee agreed that the future of the ice rink should be protected.

The Chair explained that the debt of the Alexandra Palace and Park Charitable Trust which had been written out of LB Haringey's books and the Advisory Committee noted that the Board was in the process of requesting that the Charity be released from the indemnifications.

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The minutes explained that four Board members were also Directors of Alexandra Palace Trading Limited (APTL) and this precluded them from considering matters directly related to APTL. For this reason the Board had decided to delegate authority to the General Manager to review and set the APTL licence fee . Mr Aspden rased concerns that such a resoinsibility was placed on an officer and suggested a more appropriate structure for decision making. Mr Gill explained that a review of governance would include a clear statement of delegated authority.

**RESOLVED**

- i. That the draft minutes of the meeting of the Alexandra Palace and Park Board held on 19<sup>th</sup> March 2009 be noted and,
- ii. That the Board be requested to provide the Advisory Committee with more information on the delegation of authority for the Board of Trustees and Alexandra Palace Trading Limited (APTL) during its review of governance arrangements.

**Minutes of the Alexandra Palace and Park Board – 16<sup>th</sup> April 2009**

The draft minutes of the meeting of the Alexandra Palace and Park Board held on 16<sup>th</sup> April 2009 were not available and would be circulated as part of agenda pack for the next meeting.

**Minutes of the Alexandra Palace and Park Consultative Committee – 17<sup>th</sup> February 2009**

The Advisory Committee questioned whether there would be an improvement to signage at the entrances and exits of the Park and were informed that an assessment of signage around the Park would be commissioned.

In response to concerns that the Old Theatre was not being utilised, the Advisory Committee were informed by Ms Kane that whilst the Old Theatre was not often being used for community events it had recently been used for a number of filming projects.

**RESOLVED**

That the Minutes of the Consultative Committee meeting held on 17<sup>th</sup> February 2009 be noted.

**Minutes of the Alexandra Palace and Park Panel – 3<sup>rd</sup> March 2009 and 29<sup>th</sup> April 2009**

**RESOLVED**

That the Minutes of the Alexandra Palace and Park Panel meetings held on 3<sup>rd</sup> March 2009 and 29<sup>th</sup> April 2009 be noted.

**Clerks Note**

**At this point Councillor Newton left the meeting due to illness which meant that a quorum was not present. The meeting continued on an informal basis.**

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<p><b>APSC08.</b></p>	<p><b>PARK ACTIVITIES UPDATE</b></p> <p>Mr Mark Evison (Park Manager, Alexandra Palace) provided a brief introduction to the report which detailed the activities and projects that have recently taken place in the Park.</p> <p>Mr Evison advised that the Golf Course was popular and consideration was being given to developing the Pitch and Putt aspect with mini golf, and golf lessons. The Park was visited by judges of the Green Flag Award in May 2009 and it was expected that the Park's Green Flag Status would be maintained when the results were announced in July 2009.</p> <p>The Advisory Committee agreed that the survey on grounds maintenance recently sent to all members of the Board, Advisory Committee and Consultative Committee be included on the Palace's website and emailed to all residents' association representatives with a covering letter from Mr Evison.</p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>i. That the report be noted.</li> <li>ii. That next year's survey on grounds maintenance be put on the Palace's website, and that the survey be forwarded to all Advisory Committee representatives by email.</li> </ol>
<p><b>APSC09.</b></p>	<p><b>FORTHCOMING EVENTS</b></p> <p>Ms Rebecca Kane (Managing Director of Alexandra Palace Trading Limited (APTL)) introduced the report which detailed forthcoming events at the Palace. The Palace was retaining events year on year as well as securing new events such as the Freestyle Festival in October 2009 with more than £1-million worth of confirmed events leading to March 2010.</p> <p>In response to concerns expressed by the Committee that the car park was not overly used during events Ms Kane explained that patrons used public transport to attend events at the Palace and that alcohol was on sale at such events, which might encourage people to leave their cars at home.</p> <p>Mr Evison (Park Manager, Alexandra Palace) informed the Advisory Committee that the Bird Watching Walk attracted 60 people last year and would be advertised on the Palace's website. The Advisory Committee agreed that details of the Bird Watching Walk be sent to residents association representatives and more dates for bird watching be organised if demand required.</p> <p>In response to questioning, the Advisory Committee was informed that no late night events were scheduled.</p> <p>Ms Kane explained that the London Open House event on 19<sup>th</sup> September 2009 was a day where the Palace Theatre and Studio would be open to promote activities which took place on site.</p> <p>In response to questioning, the Advisory Committee was informed by Mr Evison</p>

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	<p>that the Fungi Foray would entail an expert on fungus holding a borough-wide excursion to seek out local fungus.</p> <p><b>RESOLVED</b></p> <p>i. That the report be noted.</p> <p>ii. That details of the Bird Watching Walk be sent to residents association representatives and more dates for bird watching be organised if demand required.</p>
<p><b>APSC10.</b></p>	<p><b>GREAT HALL CAPACITY</b></p> <p>Ms Rebecca Kane (Managing Director of Alexandra Palace Trading Limited (APTL)), introduced the report which detailed APTL's proposal to request a variation in the Premises Licence to enable the capacity for live music/concert events to be extended from 7,250 to 10,400. None of the events currently scheduled at Great Hall would be at maximum capacity.</p> <p>The Advisory Committee expressed concerns that events could potentially disturb local residents until the early hours of the morning. Ms Kane explained that all events would finish at 23:00hrs as detailed in the report. Mr De'Ath, Acting head of Operations and Events, added that promoters often wanted to end events at 22.30hrs to enable visitors to get home before the close of public transport.</p> <p>A double-decker shuttle bus was provided by the Palace when any concert was being held, regardless of size. Palace staff would discuss with promoters of large events the possibility of providing additional buses.</p> <p>In response to Committee Members' concerns that noise from smokers outside the premises would disturb local residents, Mr De'Ath (Acting Head of Operations and Events -Alexandra Palace) explained that a designated area outside the Great Hall was provided and past experience showed that approximately 20-30 people used the area.</p> <p>Mr De'Ath highlighted that visitors to the Ice Rink, which was open to the public until 23:00hrs and until 01:00hrs for ice-hockey club training, had an impact on the number of people allowed in to events at the Great Hall. If the Ice Rink was in a full capacity use for an event then use of the Great Hall would not be possible.</p> <p>In response to the Advisory Committee's concerns Mr De'Ath confirmed that risk assessments would be conducted before each event and would be based on information given by the promoters. An experienced security team worked at the Palace and safety measures were in place for such large events.</p> <p>Committee Members were concerned that the Fire Main required repairs works and asked if this would need to be done prior to full capacity being in attendance at the Great Hall. Mr Gill (Acting General Manager, Alexandra Park and Palace Charitable Trust) explained that the Fire Main was operational but did require long-term repair works. There were contingency procedures in place if the Fire Main was ever not fully operational.</p>

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	<p>The Chair highlighted that the Statutory Advisory Committee's remit was to consider the frequency of events. He expressed the opinion that the Committee should be consulted about large events where more than 10,000 people would be expected and that advance notice should be given to residents.</p> <p>Ms Kane explained that she did not expect there to be many more events than there currently was, five or six concerts were held per annum, which did not cause disruption to residents. However, if the variation to the premises licence was granted APTL would be able to host events for bigger artists and generate more profit. Prior consultation with residents could cause APTL to lose business as promoters expected to finalise bookings within 24-48 hours.</p> <p>Committee Members suggested that the Advisory Committee received details of any concerts which were likely to attract more than 10,000 ticket sales in the Forthcoming Events paper and that the Advisory Committee negotiated with APTL if it was felt that there were too many large events coming up at the same time.</p> <p>Ms Kane and Mr De'Ath were asked to note the comments made by the Advisory Committee and bring provisional large bookings to the Chair's attention so that he could decide if an Urgency Sub-Committee meeting was required.</p> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"> <li>i. That the Committee be informed of large events in future Forthcoming Events papers and that the Committee negotiate with APTL if it was felt that there were too many large events coming up at the same time.</li> <li>ii. That provisional large bookings would be brought to the Chair's attention so that he could decide if an Urgency Sub-Committee meeting was required.</li> <li>ii. That Residents' Association representatives take details of the planning application and respond to the consultation if they so wished.</li> </ul>
<p><b>APSC11.</b></p>	<p><b>LEGAL ADVICE FURTHER TO THE ALEXANDRA PARK &amp; PALACE STATUTORY ADVISORY URGENCY SUB COMMITTEE HELD ON 21ST MAY 2009</b></p> <p>The Committee noted the letter from Iain Harris, Alexandra Palace and Park Trust Solicitor advising that the issues raised by the Statutory Advisory Urgency Sub-Committee held on 21<sup>st</sup> May 2009 were not within the Advisory Committee's remit.</p> <p>The Chair stated that he had looked at the Alexandra Park and Palace Act 1985 and felt that it was appropriate for the Statutory Advisory Urgency Sub-Committee to ask the Board to consider the views expressed at the meeting on 21<sup>st</sup> May 2009.</p>
<p><b>APSC12.</b></p>	<p><b>ANY OTHER BUSINESS</b></p> <p><u>The Workshop Building</u></p> <p>Mr Mark Evison (Park Manager, Alexandra Palace) introduced the <b>tabled</b> report which advised the Advisory Committee of a Planning Application for the Workshop Building in the Grove. The proposed use for the building was a children's soft play centre with ancillary café.</p>

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	<p>The Advisory Committee expressed the concerns of local residents who felt that the new soft play centre in the Workshop Building might negatively affect the business of the Grove Café and questioned whether refreshment sales were really necessary for a children's play area. Mr Evison (Alexandra Park Manager) stated that the soft play centre would not be allowed to sell refreshments for take away.</p> <p>Mr Gill (Acting General Manager, Alexandra Palace) explained that, whilst it was not within the Advisory Committee's remit to discuss the commercial aspects of the proposal, any commercial issues arising regarding the two businesses would be dealt with appropriately by Palace staff .</p> <p>There was a general consensus was that the sale of refreshments was necessary for the soft play centre and that allowing adults into the centre only if they were with children was enforceable.</p> <p><b>RESOLVED</b></p> <p>That the Alexandra Palace and Park Board be asked to note:</p> <ol style="list-style-type: none"> <li>i. That the business described itself as an "indoor adventure and soft play area with small café" when in fact it appeared to be a small indoor play area with café.</li> <li>ii. The Committee's concerns that the boundaries for the site were unclear and concerns about how the play area would be extended to the outside area at a later stage. In response Mr Evison explained that the lease included responsibility for existing fencing and boundaries.</li> <li>iii. The Chair also asked that the Board consider whether other tenants i.e. the long established businesses of the Park have been consulted on the application.</li> </ol>
<p><b>APSC13.</b></p>	<p><b>FUTURE MEETINGS</b></p> <p>The following dates of meetings of the Advisory Committee were noted:</p> <p>1<sup>st</sup> September 2009  3<sup>rd</sup> November 2009  9<sup>th</sup> February 2010  30<sup>th</sup> March 2010</p>

The meeting ended at 21:50 hrs

David Liebeck

Chair

**DISCUSSIONS AND RESOLUTIONS OF THE ALEXANDRA PALACE AND PARK BOARD – 30 JUNE 2009 IN RESPECT OF MATTERS REFERRED TO IT FROM THE STATUTORY ADVISORY COMMITTEE – 16 JUNE 2009 AND URGENCY SUB COMMITTEE – 21 MAY 2009**

**(i) Park Workshop**

The Chair asked for a brief introduction of the report.

The Park Manager Alexandra Palace – Mr Evison briefly outlined the park events as detailed in paragraphs 6.1-6.6 of the report.

Mr Evison then referred to the Park Concession Workshop – which had been the subject of consideration at an Urgency panel of the Board on 29 April 2009 where the panel had agreed to lease the workshop to tenderer 3, subject to receiving advice from the Alexandra Park and Palace Advisory Committee. The Panel had also delegated to officers and legal advisers the power to conclude negotiations and finalise lease terms once that advice had been received and considered. The successful tenderer had proposed to refurbish the building for use as a children's soft play centre and ancillary café, providing a high quality facility for the families in the local community. The Trust Solicitor had then prepared a draft lease for the building, which was forwarded to the tenant's solicitor for consideration. Mr Evison also advised that the agreement was subject to planning permission and the tenant submitted a planning application to LB Haringey on 15<sup>th</sup> May 2009.

Mr Evison advised that the Advisory Committee considered this planning application at its meeting of 16<sup>th</sup> June 2009, as part of the process set out in the Alexandra Park and Palace Act 1985, and the deliberations of the Advisory Committee were before the Board, and circulated under Item 14 – Resolutions of the Advisory Committee.

The Chair asked that Mr Liebeck give some response as the Chair of the Advisory Committee.

Mr Liebeck commented that the discussions at the Advisory Committee had centred on the business, which had described itself as an “indoor adventure and soft play area with small café” when in fact it appeared to be a small indoor play area with (larger) café area. Comments had also been expressed that the boundaries for the site were unclear on the map provided and how and when it was intended to extend the play area to the outside area. Mr Liebeck also advised that the Advisory Committee consider consulting the long established businesses in the vicinity which may be affected by this proposal.

Following further discussion, it was clarified by Mr Evison that whilst it was likely that in terms of any proposed usage or proposed development outside of the facility the Lessee would be subject to submitting a further planning

application and any variation to the proposed lease would be subject to the permission of the Board.

In respect of clarification from members as to how the resolutions of the Advisory Committee should be dealt with the Trust Solicitor Mr Harris advised that as with previous practice the Board either accepted or rejected the advice of the Advisory Committee. In the case of the 3 informal resolutions from the Advisory Committee to the Board on this occasion with regard to the 1<sup>st</sup> resolution - the Board was neither able to accept or reject the resolution as this was a statement that the Board was unable to give a view on. In respect of resolution 2 the boundaries of the site would be identified within the draft lease to be entered into, and in respect of resolution 3 the proposal was not a practical one as whilst the Board would consult with its Advisory Committee – it would be for the Advisory Committee to advise local businesses or representative groups on its Committee as to the proposals – and the time it would take for the Board to consult all businesses in the vicinity would not be practicable or in any way serve as a benefit.

Following further discussion and clarification, the Chair summarised and it was:

**RESOLVED**

- i. that the report be noted;
  
- ii. that in respect of the 3 resolutions from the Advisory Committee of 16 June 2009 in respect of the Workshop Café the Advisory Committee be informed in the following terms:
  - i. That the business described itself as an “indoor adventure and soft play area with small café” when in fact it appeared to be a small indoor play area with (larger) café area.  
  
*That the Board was neither able to accept or reject the resolution as this was a statement that the Board was unable to give a view on.*
  
  - ii. That the boundaries for the site were unclear on the map provided and how and when it was intended to extend the play area to the outside area.  
  
*The boundaries of the site would be identified within the draft lease to be entered into*
  
  - iii. That the Board consider consulting the long established businesses in the vicinity which may be affected. by this proposal



*That the proposal be rejected as whilst the Board would consult with its Advisory Committee – it would be neither practical or feasible for the Board to carry out such consultation and the proposals had already been consulted upon with all similar users within the Park, and indeed the Advisory Committee representatives through the Advisory Committee.*

**(ii) Great Hall Capacity**

The Chair asked for a brief introduction of the report.

The Acting General Manager – Alexandra Palace – Mr Gill advised the Board of the considerations of the Advisory Committee albeit informally at its meeting on 16 June 2009 and the subsequent resolution of the Advisory Committee to the Board – circulated under Item 14.

Following a brief introduction by the Managing Director – Alexandra Palace Trading Limited - Ms Kane in respect of the application for variation of licence to the LB Haringey for a variation of the existing licence to increase capacity over 10,000 – with events lasting till 23.00hrs but not all night, the Chair asked that the Trust Solicitor – Mr Harris advise on views expressed by the Advisory Committee.

Mr Harris reiterated his earlier advice in respect of previous practices of the Board considering the resolutions of the Advisory Committee. In respect of the resolutions of the Advisory Committee in terms of the Great Hall capacity in terms of the request by the Advisory Committee that it be consulted on any likely increases in the number of large events in a relatively short period of time before any commitments are made – that this recommendation be accepted by the Board but that it would not be possible to carry out consultation with all residents on all such events and give advance notice but that there would be publicity given on the website.

Following further clarification, the Chair summarised and it was:

**RESOLVED**

- i. That the report and proposals be noted and welcomed;
- ii. That in respect of the resolutions from the Advisory Committee of 16 June 2009 as regards the proposed variation of the licence to increase capacity in the Great Hall, the Advisory Committee be informed in the following terms:

The SAC asked to be informed of large events in future Forthcoming Events papers and if APTL anticipated that there was likely to be a significant increase in the number of large events in a relatively short period of time, that this

should be brought to the attention of this Committee prior to any commitment being made.

That this recommendation be accepted by the Board but that it would not be possible to carry out consultation with all residents on all such events and give advance notice but that there would be publicity given on the website.

**(iii) Heartlands Planning Application**

Minutes of the Urgency Committee of the Alexandra Park and Palace Advisory Committee held on 21 May 2009 to consider any recommendations contained therein and the minutes of the Advisory Committee held on 16 June 2009

The Clerk to the Board – Mr Hart advised that the minutes of the Urgency Sub-Committee of the Advisory Committee of 21 May 2009, in respect of the Heartlands School application was referred for consideration, as well as the reiterated view of the Advisory Committee of 16 June 2009. Mr Hart also referred to the advice of the Trust Solicitor which he had supplied in relation to the referral, which should be considered in tandem.

The Chair advised that the resolution of the Urgency Sub-Committee was:

That the Alexandra Palace and Park Board be asked to note the main points of concern of the Advisory Committee in respect of the Heartlands Outline Planning Application, as outlined in the 8 bullet points detailed above, and, in particular, the following concerns:

- (1) This Committee endorses the widely held views of local residents, that the scale and size of the development, and, in particular, the height of the buildings, are excessive, and that there will be a significant PERMANENT ( not just “long term”) adverse effect on the cherished and exceptional vistas of the surrounding area from the Palace , and
- (2) The apparent lack of provision in the plans for a more satisfactory and substantial means of pedestrian access from the Heartlands site to the Palace and Park.

The Chair further referred to the comments of the Advisory Committee of 16 June 2009 which stated:

That the Chair of the Advisory Committee urge the Alexandra Palace and Park Board (the Board) to give due consideration to the views expressed by the Urgency Sub-Committee on the planning application relating to the Haringey Heartlands Development, which this committee endorsed.

The Chair asked that the Trust Solicitor – Mr Harris give an explanation of his comments that had been circulated.

Mr Harris responded that in respect of the referral from the Advisory Committee and its Urgency Sub-Committee the Heartlands Application was on land clearly not in the ownership of the trustees and therefore it was not within the remit of the Advisory Committee to refer the issue to the Board for its consideration.

The Chair asked if there were any points of clarification.

Councillor C. Harris commented that having read the Advice of the Trust Solicitor it was perfectly clear that the application clearly fell outside the remit of the Advisory Committee's ambit of referral and therefore it should be advised of this.

Mr Liebeck commented that he would beg to differ and that the advice was extremely narrow his view as the application was impacting on the Park and Palace long term and therefore was of considerable importance and that in this respect local concerns had been expressed and the Advisory Committee had taken account of them., and were asking the Board to consider these and refer them on.

Mr Harris commented that whilst there may be expressed views the appropriate channel was via the Local Authority's planning service. He reiterated his earlier comment that as such the consideration was outside the remit of the Advisory Committee to refer such matters to the Board, and the Board to give consideration thereto.

In response to points of clarification, and a suggestion from Councillor Hare as to whether the Board could request consideration of the Heartlands Application, and comments from Councillor C. Harris that the proposed development would actually block out the rather unsightly view of the railway tracks etc, and confirmation from the Acting General Manager - Mr Gill that as yet the Board had not been consulted on the planning application, and how this now might be requested the Chair summarised and it was:

**RESOLVED**

- i. that the resolutions of the Statutory Advisory Committee of 16 June 2009, and its Urgency Sub-Committee be responded to as the Board's response:

that the Board would not comment on the referral from the Advisory Committee and its Urgency Sub-Committee in respect of the Heartlands Application as the site application was on land clearly not in the ownership of the trustees and therefore it was not in the remit of the Advisory Committee to refer the issue to the Board for its consideration, and that any such comments should be referred directly to the LB Haringey Planning Service;

- ii. That the General Manager Alexandra Palace be asked to ascertain if the Heartlands Application would be put to the Board for comment and advise the Board accordingly of any required timescales.

**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD  
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Councillors Egan (Chair), Dogus (Vice-Chair), Hare, Oakes, Peacock, Williams and Stanton

Non-Voting Representatives: Ms V. Paley, Mr M. Tarpey and Mr N. Willmott

Observer: Mr D. Liebeck

Also present:

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>
<b>APBO80.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for lateness were received on behalf of Cllr Dogus. There were no apologies for absence.</p> <p><b>NOTED</b></p>
<b>APBO81.</b>	<p><b>URGENT BUSINESS</b></p> <p>It being a special meeting of the Board, there were no new items of urgent business.</p>
<b>APBO82.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest.</p> <p><b>NOTED</b></p>
<b>APBO83.</b>	<p><b>FURTHER INDEPENDENT REVIEW OF A LICENCE TO OPERATE GRANTED TO FIROKA AND THE LOSSES CAUSED TO THE CHARITY</b></p> <p>Julie Parker, Haringey Council's Director of Corporate Resources, introduced the report on the further independent review by Martin Walklate, which had been commissioned by the Trustees following the meeting of the Board on 28 September 2008, at which the first independent review had been received. The Board was advised that some of the information contained within the report was in the exempt part of the agenda, and would be discussed when the meeting moved into exempt session.</p> <p>Ms Parker advised that the first recommendation of the report was that the Board accept the findings of the further investigation, summarised in the report. Mr Walklate had concluded that there was little opportunity for the recovery of any losses, approximated to be £1.5m, and that the benefits would be exceeded by legal costs. Mr Walklate had also concluded that the Trust should now focus on developing good governance structures and moving forward.</p>

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Cllr Dogus commented that the lack of paperwork identified in the review was of great concern, and that it was essential that this be addressed in the development of tightened governance structures. It was hoped that from this point on there would be an appropriate flow of information.

In response to a question from the Board, Ms Parker reported that Council officers were not aware of the existence of the licence until late October or early November 2007, and that by the end of November a copy of the licence had been made available to officers. Iain Harris, Trust Solicitor confirmed that he too had not been aware of the terms of the licence until that time.

In response to questions from Cllr Stanton regarding the proposed governance framework going forward, Ms Parker reported that an action plan based on the findings of the first review had been agreed at the meeting of the Board in September and that the Board was receiving regular progress reports against the action plan. The Council's Internal Audit service was also monitoring progress. It was reported that an away day to consider the draft code of governance was being planned for Summer 09. It was agreed that copies of the action plan, minutes of the previous two away days and other relevant documentation would be forwarded to Cllr Stanton.

Cllr Hare raised the question of why Mr Walklate's questionnaire had not been sent to any Liberal Democrat Members. Ms Parker responded that the former Chair of the Board had indicated that he had discussed the issue with Labour colleagues, and it was on this basis that the enquiries had focussed on Labour Members. Cllr Hare expressed concern that he had not had an opportunity to contribute to the investigation, as he had a large volume of correspondence between himself and the former Chair of the Board regarding the financial implications of the licence, which may have proved valuable to the investigation, particularly in respect of looking at the Council's role in monitoring the governance arrangements at the Palace. In response to a question from the Chair as to whether other Trustees had been copied into the correspondence referred to, Cllr Hare reported that different Members had been copied into different correspondence as appropriate at the time. Cllr Williams noted that the issues raised in the correspondence had also been raised at meetings, and so all Trustees were aware of the issues. It was suggested that Cllr Hare forward the correspondence in his possession to Mr Walklate for consideration.

Ms Parker reported that Mr Walklate was unavailable until mid-May but that, if Trustees wished to pursue the issue of the correspondence held by Cllr Hare after this time, Mr Walklate could be asked if he would be willing to consider any further information.

Cllr Williams expressed concern that only half the information had been investigated by not interviewing Liberal Democrat members of the Board, and that he was not confident that the further review adequately addressed all the issues. Cllr Williams suggested that an additional, third review might be necessary. Ms Parker responded that the terms of reference of the review focussed on the conduct of Mr Holder, and that Mr Walklate would have determined the actions necessary in order to address the terms of reference during the course of his investigation. Cllr Williams suggested that further investigation was needed of the

**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD  
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systems and arrangements that enabled issues to go unaddressed at the time. Ms Parker responded that the governance framework and monitoring mechanisms would be key in addressing these issues in future.

The Board agreed that the issue of reports being tabled was of great concern to all Trustees, and welcomed the fact that this was addressed in the new governance arrangements. Cllr Hare stated that overall responsibility for governance issues lay with the Chief Executive, and expressed concern that the Chief Executive's role in monitoring the governance arrangements of the Trust had not been covered in the further review.

Cllr Williams asked whether Mr Walklate should have been present at the meeting to speak to his report, in response to which Ms Parker reported that it had not been in the terms of reference of the work that Mr Walklate would present the report to the Board in person, and that Mr Walklate was unavailable on the date of the meeting. In response to the length of time taken to produce the report, Ms Parker reported that no timescale had been established when the report was commissioned, and that the interviewing and sequence of research had taken a substantial amount of time. The Trust Solicitor advised that one of the concerns raised regarding the first review was that there had been no draft report. To meet that concern, a draft had been produced for the further review, and that this had extended the time taken.

Cllr Williams expressed concern that the terms of reference of the further review did not cover the period after the granting of the licence, and that it was important that this period also be investigated, particularly as it was during this period that significant losses were incurred. Ms Parker responded that this had been covered in the terms of reference and that the period following the issuing of the licence had been investigated as part of the review.

In response to concerns raised by Mr Liebeck that the further review did not cover the key period around the drafting and signing of the licence, Mr Harris reported that this had been covered in the first review. Mr Harris confirmed that the licence had been drafted by Mr Holder on a template basis, with no legal advice. Mr Liebeck asked how money was transferred to Firoka once the licence had been entered into, and who would have been aware of these arrangements. Ms Parker responded that the salaries of staff were being paid for by the trading company, and that Firoka was taking the income from events and the ice rink, and incurring the operational costs. As a result, Firoka was receiving income directly from the customers, and no money was being transferred from the company to Firoka. Ms Parker reported that contracts with clients had been novated, with the involvement of the Head of Finance.

Mr Tarpey emphasised the importance of good governance, and of Trustees acting only in the best interests of the Trust, independent of any political allegiance, as he felt that this had been the cause of difficulties in the past. Ms Paley felt that consistency of Board membership was essential, as it was important for all Trustees to have a good knowledge of the background information, and suggested that Trustees should be willing to commit to serve for a number of years. This view was endorsed by Cllr Hare. Cllr Stanton suggested, however, that the reality of the Councillors requiring election meant that this

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	<p>would be not be practical.</p> <p>The Chair emphasised the essential importance of good governance, and of all Trustees acting together for the future of the Palace. Cllr Dogus agreed that focussing on governance structures and ensuring that all relevant information was passed on to new Trustees were the best ways of addressing the issues, and that good progress was being made with the governance development.</p> <p>In response, Cllr Williams stated that governance structures had been in place at the time the licence was entered into, but that these had been disregarded, and that organisational culture was the fundamental issue, rather than governance. Cllr Dogus responded that the first review had demonstrated that the governance structures in place at the time had been very weak in themselves and that strengthening of the arrangements had been necessary.</p> <p>Regarding the issue of organisational culture, Cllr Stanton noted that in addition to the whistleblowing policy, other courses of action should be available to officers being asked to do something they disagree with, such as asking that the request be put in writing, so that they have a record of it. Cllr Williams noted that senior officers should have the capability to deal with such situations, and that appropriate training should be identified if this were not the case. Ms Parker reported that recruitment and training processes were in place to ensure that staff were equipped to deal with such situations.</p> <p>Concern was expressed that the recommendation to “accept” the “recommendations” of the review might suggested that the Trustees agreed fully with Mr Walklate’s view, and it was suggested that the wording of the recommendation be amended to reflect that the Board was receiving the report. On a motion by the Chair it was:</p> <p><b>RESOLVED</b></p> <p>That the Board of Trustees note the findings of the second independent review.</p>
<b>APBO84.</b>	<p><b>EXCLUSION OF THE PUBLIC AND PRESS</b></p> <p><b>RESOLVED</b></p> <p>That the press and public be excluded the from the meeting for consideration of Items 6 and 7 as they contain exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); namely information relating to any individual, information which is likely to reveal the identity of an individual and information relating to the business or financial affairs of any particular person (including the authority holding that information).</p>
<b>APBO85.</b>	<p><b>FURTHER INDEPENDENT REVIEW OF A LICENCE TO OPERATE GRANTED TO FIROKA AND THE LOSSES CAUSED TO THE CHARITY</b></p> <p>It was agreed that items 6 and 7 would be discussed concurrently, under the following item.</p>



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<b>APBO86.</b>	<p><b>FURTHER INDEPENDENT REVIEW OF A LICENCE TO OPERATE GRANTED TO FIROKA AND THE LOSSES CAUSED TO THE CHARITY</b></p> <p>The Board discussed the exempt information relating to the report of the Director of Corporate Resources and Chief Financial Officer on the further independent review of a licence to operate granted to Firoka and the losses caused to the Charity, and the report of the Trust Solicitor.</p> <p>The Board considered the legal advice provided, and amendments to the wording of the second recommendation in the report were agreed by the Board. On a motion by the Chair, it was:</p> <p><b>RESOLVED</b></p> <p>That the Board, having considered the report of the Trust Solicitor in the exempt part of the agenda, agreed to take no further action to recover losses, estimated to have been suffered by the charity, from Keith Holder.</p>
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COUNCILLOR PAT EGAN

Chair

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**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE - TUESDAY, 23 JUNE 2009**

\*Nominated Members present:

Alexandra Palace Amateur Ice Skating Club		Mr M. Tarpey
Alexandra Palace Allotments Association	*	Mr S. Ballard
Alexandra Palace Angling Association	*	Mr K. Pestell
Alexandra Palace Organ Appeal	*	Mr R. Tucker
Alexandra Palace Television Group		Mr J. Thompson
Alexandra Residents' Association	*	Ms C. Hayter
Bounds Green and District Residents' Association	*	Mr K. Ranson
Friends of Alexandra Park		Mr G. Hutchinson
Friends of the Alexandra Palace Theatre (Deputy)	*	Mr C. Richell
Hornsey Historical Society		Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	*	Ms D Feeney
Muswell Hill Metro Group	*	Mr J. Boshier
New River Action Group		Ms R Macdonald
Palace View Residents' Association	*	Ms V. Paley
Union of Construction, Allied Trades and Technicians		Mr J. McCue
Warner Estate Residents' Association	*	Prof. R. Hudson

\*Members present.

\*Councillor P. Egan (Chair)  
 \*Councillor B. Hare  
 Councillor C. Harris  
 \*Councillor S. Peacock  
 \*Councillor N. Scott  
 \*Councillor S. Thompson  
 \*Councillor N. Williams

Also in attendance:

Mr A. Gill – Acting General Manager, Alexandra Palace  
 Mr P. Braybrooke - Alexandra Palace Trading Limited (APTL)  
 Mr M. Evison – Park Manager, Alexandra Palace  
 Mr M. De'Ath - Acting Head of Operations and Events -Alexandra Palace  
 Mr C. Hart, Committee Manager, London Borough of Haringey  
 Ms N. Cole – Clerk to the Committee

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTION BY</b>
<b>APCC01.</b>	<b>APOLOGIES FOR ABSENCE (IF ANY)</b>	
	An apology for absence was received from Councillor C. Harris and an apology for lateness was received from Mr Tarpey (Alexandra Palace Amateur Ice Skating Club).	

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<p><b>APCC02.</b></p>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Councillors Scott and Thompson declared prejudicial interests in Agenda Item 10 – Great Hall Capacity - as they sat on the London Borough of Haringey’s Licensing Committee. They would not take part in discussions.</p>																																
<p><b>APCC03.</b></p>	<p><b>URGENT BUSINESS</b></p> <p>There was no urgent business to be considered.</p>																																
<p><b>APCC04.</b></p>	<p><b>MEMBERS AND CONSTITUTION</b></p> <p>a. The Committee Manager, Clifford Hart, informed the Consultative Committee that the application form sent to Mr Vaughan (Alexandra Palace Television Society) had been returned. Mr Hart advised that Mr Vaughan, who had not attended a meeting for some years, would no longer be a member of the Consultative Committee. Further information would be sought from the Alexandra Palace Television Society.</p> <p><u><i>NOMINATED BY LOCAL RESIDENTS’ ASSOCIATIONS</i></u></p> <table data-bbox="379 1037 1425 1619"> <tr> <td>Alexandra Palace Amateur Ice Skating Club</td> <td>Mr M. Tarpey</td> </tr> <tr> <td>Alexandra Palace Allotments Association</td> <td>Mr S. Ballard</td> </tr> <tr> <td>Alexandra Palace Angling Association</td> <td>Mr K. Pestell</td> </tr> <tr> <td>Alexandra Palace Organ Appeal</td> <td>Mr R. Tucker</td> </tr> <tr> <td>Alexandra Palace Television Group</td> <td>Mr J. Thompson</td> </tr> <tr> <td>Alexandra Residents’ Association</td> <td>Ms C. Hayter</td> </tr> <tr> <td>Bounds Green and District Residents’ Association</td> <td>Mr K. Ranson</td> </tr> <tr> <td>Friends of Alexandra Park</td> <td>Mr G. Hutchinson</td> </tr> <tr> <td>Friends of the Alexandra Palace Theatre (Deputy)</td> <td>Mr C. Richell</td> </tr> <tr> <td>Hornsey Historical Society</td> <td>Mr J. O’Callaghan</td> </tr> <tr> <td>Muswell Hill and Fortis Green Association</td> <td>Ms D Feeney</td> </tr> <tr> <td>Muswell Hill Metro Group</td> <td>Mr J. Boshier</td> </tr> <tr> <td>New River Action Group</td> <td>Ms R Macdonald</td> </tr> <tr> <td>Palace View Residents’ Association</td> <td>Ms V. Paley</td> </tr> <tr> <td>Union of Construction, Allied Trades and Technicians</td> <td>Mr J. McCue</td> </tr> <tr> <td>Warner Estate Residents’ Association</td> <td>Prof. R. Hudson</td> </tr> </table> <p>b. <b>RESOLVED</b></p> <p>That the following representatives of the Consultative Committee would serve as non-voting members of the Alexandra Palace and Park Board:</p> <p>Ms V. Paley (Palace View Residents’ Association) Mr N Wilmott (Friends of the Alexandra Palace Theatre) Mr M Tarpey (Alexandra Palace Amateur Ice Skating Club)</p> <p>c. <b>RESOLVED</b></p> <p>That the Consultative Committee’s Constitution be noted.</p>	Alexandra Palace Amateur Ice Skating Club	Mr M. Tarpey	Alexandra Palace Allotments Association	Mr S. Ballard	Alexandra Palace Angling Association	Mr K. Pestell	Alexandra Palace Organ Appeal	Mr R. Tucker	Alexandra Palace Television Group	Mr J. Thompson	Alexandra Residents’ Association	Ms C. Hayter	Bounds Green and District Residents’ Association	Mr K. Ranson	Friends of Alexandra Park	Mr G. Hutchinson	Friends of the Alexandra Palace Theatre (Deputy)	Mr C. Richell	Hornsey Historical Society	Mr J. O’Callaghan	Muswell Hill and Fortis Green Association	Ms D Feeney	Muswell Hill Metro Group	Mr J. Boshier	New River Action Group	Ms R Macdonald	Palace View Residents’ Association	Ms V. Paley	Union of Construction, Allied Trades and Technicians	Mr J. McCue	Warner Estate Residents’ Association	Prof. R. Hudson
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**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.  
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<p><b>APCC05.</b></p>	<p><b>TERMS OF REFERENCE</b></p> <p><b>RESOLVED</b></p> <p>That the Consultative Committee's Terms of Reference be noted.</p>
<p><b>APCC06.</b></p>	<p><b>MINUTES</b></p> <p>a. <b><u>Minutes of the meeting of the Consultative Committee – 17<sup>th</sup> February 2009</u></b></p> <p><b>RESOLVED</b></p> <p>That the minutes of the meeting of the Consultative Committee held on 17<sup>th</sup> February 2009 be agreed as a correct record of the meeting</p> <p>b. <b><u>Minutes of the meeting of the Alexandra Palace and Park Board – 24<sup>th</sup> February 2009, 19<sup>th</sup> March 2009 and 16<sup>th</sup> April 2009</u></b></p> <p><b>RESOLVED</b></p> <p>That the minutes of the meetings of the Alexandra Palace and Park Board held on 24<sup>th</sup> February 2009, 19<sup>th</sup> March 2009 and 16<sup>th</sup> April 2009 be noted.</p> <p>c. <b><u>Minutes of the meeting of the Alexandra Park and Palace Advisory Committee – 10<sup>th</sup> February 2009</u></b></p> <p><b>RESOLVED</b></p> <p>That the minutes of the meeting of the Alexandra Park and Palace Advisory Committee held on 10<sup>th</sup> February 2009 be noted.</p>
<p><b>APCC07.</b></p>	<p><b>MATTERS ARISING</b></p> <p><b><u>Minutes of the meeting of the Consultative Committee – 17<sup>th</sup> February 2009</u></b></p> <p>With regard to Minute No. APCC61 (page 15 of the agenda pack) which stated that a review of the Board Strategy formed part of the Governance action plan and strategy, the Chair informed the Consultative Committee that the review of how the Palace and Park were governed had commenced with further away-days planned.</p> <p>The Committee expressed concerns about the consistency of Members and the possibility of membership changing as a result of the 2010 local elections and urged for a quick review.</p>

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	<p><b>NOTED</b></p>
<p><b>APCC08.</b></p>	<p><b>PARK ACTIVITIES UPDATE</b></p> <p>Mr Evison (Park Manager) introduced the report on the recent activities carried out in Alexandra Park including the art show during the recent half term holiday and the Friends of the Park open day.</p> <p>Mr Evison advised that the Pitch and Putt course was well used and further developments for the facility were planned.</p> <p>The Bird Watching Group had been awarded a grant to help improve the conservation area and funding had been agreed to improve the boating lake.</p> <p>Mr Evison informed the Consultative Committee that the Grounds Maintenance contractor had sent surveys to Advisory Committee and Consultative Committee members but the volume of responses had been disappointing.</p> <p>The Park had been entered in the London in Bloom competition but not yet Haringey in Bloom. Mr Evison would contact the relevant person to enter the Park in Haringey in Bloom.</p> <p>Consultative Committee Members expressed concerns about how the recently agreed lease for a soft play centre to be operated from the Workshop Building would affect the Grove Café. Mr Evison reassured Members that the lease included clauses to ensure no take-away sales from the premises were permitted and that only customers with children would be permitted into the facility.</p> <p>Professor Hudson (Warner Estate Residents' Association) asked if there were any fish in the lake. Mr Pestell (Alexandra Palace Angling Association) said there were some but not many and questioned whether any more fish were required.</p> <p>Mr Evison agreed to provide Mr Pestell with an exact figure of funding to be provided by The Environment Agency for Boating Lake improvements.</p> <p>In response to concerns raised about a dead swan in the lake Mr Gill stated that the RSPCA (Royal Society for the Prevention of Cruelty to Animals) had not highlighted reasons for this in any report.</p> <p><b>RESOLVED</b></p> <p>That the report be noted.</p>
<p><b>APCC09.</b></p>	<p><b>FORTHCOMING EVENTS</b></p> <p>Mr Paul Braybrooke (Alexandra Palace Trading Limited) introduced the report which detailed forthcoming events at the Palace, highlighting the new Freestyle Stake-boarding Festival in October 2009 and the Fresh Thinking Trade Show which was an entrepreneurial event encouraging the start up of small businesses.</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.  
TUESDAY, 23 JUNE 2009**

	<p>The Christmas Ice Show was not yet on the schedule for this year.</p> <p>In relation to concerns about the late closing time of Miracles of Ministries Conference on the 11<sup>th</sup> September 2009, Mr De'Ath explained that the event was for a group of 4,000 to 5,000 people who attended the religious event to pray and sing and assured members that it would not be a noisy event.</p> <p>Mr Evison agreed to check the route of the course for the Cross Country event to ensure there was no impact on the wildlife and the conservation area.</p> <p>In response to the Consultative Committee enquiring, Mr Braybrooke stated that the recession had impacted bookings at the Palace but overall there was a satisfactory amount of business. Clients holding events at the Palace were offered 2 year contracts and discussions about pricing for events were being held to maximise use of the Palace.</p> <p><b>RESOLVED</b></p> <p>That the report be noted.</p>
<p><b>APCC10.</b></p>	<p><b>GREAT HALL CAPACITY</b></p> <p>Mr Mark De'Ath (Acting Head of Operations and Events - Alexandra Palace), introduced the report which detailed APTL's proposal to request a variation in the Premises Licence to enable the capacity for live music/concert events to be extended from 7,250 to 10,400. The additional capacity would mean the Palace could increase hire fees and catering sales.</p> <p>In response to concerns expressed by the Committee that four additional fire doors (as highlighted in the Health and Safety section of the report) to allow extra capacity would be detrimental to the architecture of the Great Hall, Mr De'Ath informed the Committee that four temporary fire doors had already been installed within existing fire shutters without affecting the structure.</p> <p>Committee Members concerns that a larger capacity in the Great Hall could give rise to potential noise disturbance and additional traffic on the street were noted.</p> <p><b>RESOLVED</b></p> <p>That the report be noted.</p>
<p><b>APCC11.</b></p>	<p><b>ANY OTHER BUSINESS</b></p> <p>(i) <u>Group Presentations</u></p> <p>The Chair advised that Consultative Committee agendas would include a brief report and presentation at each meeting from 3 nominated members explaining what the groups they represented were all about and how they related to the Palace. Consultative Committee Members would be given the opportunity to ask questions after the presentations.</p>

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	<p>(ii) <u>Tottenham Carnival</u></p> <p>The Chair referred the recent Tottenham Carnival and stated that an opportunity to market the Palace at the event had been lost. He suggested that a stall advertising Palace and Park activities be set up at future similar events.</p> <p>The Committee also felt that wider use could be made of the internet and “Google-map” to market the Palace and Park, including the suggestion of a virtual tour and photos of the park and links to residents’ associations’ websites. Mr Evison agreed and explained that the website for the Palace and Park would be reviewed in the near future.</p> <p>(iii) <u>Showcase Event</u></p> <p>The Chair proposed that an open event be held, possibly in the Londesborough Room at the Palace, to advertise the organisation and offering an opportunity for members of the public to meet the Board, with associates of both the Advisory and Consultative Committees in attendance, having a small stall and explaining what they were about.</p> <p>(iv) <u>Thanks</u></p> <p>Committee Members expressed thanks to David Loudfoot (Former General Manager, Alexandra Palace) and Irene French (Former Office Manager and PA) for their many years of hard work at the Palace.</p>
<p><b>APCC12.</b></p>	<p><b>FUTURE MEETINGS</b></p> <p>The following dates of Consultative Committee meetings were noted:</p> <p>8<sup>th</sup> September 2009  17<sup>th</sup> November 2009  16<sup>th</sup> February 2010  8<sup>th</sup> April 2010</p> <p>The meeting ended at 20:30 hrs</p>

COUNCILLOR PAT EGAN

CHAIR



**MINUTES OF THE ALEXANDRA PALACE AND PARK PANEL  
WEDNESDAY, 3 JUNE 2009**

PRESENT

\*indicates attendance

Councillors \*Egan (Chair), \*Hare, \*Peacock, \*Thompson (Vice-Chair) and \*Williams

Apologies None received

Also present:

Mr I Harris – Trust Solicitor

Ms J. Parker – Director of Corporate Resources – LB Haringey

Mr S Davies – Head of Personnel – LB Haringey

Mr T Mitchison – Principal Lawyer – LB Haringey

Mr C. Hart – Clerk to the Board – LB Haringey

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTION BY</b>
<b>APSC07.</b>	<b>APOLOGIES FOR ABSENCE</b>  There were no apologies for absence.  <b>NOTED</b>	
<b>APSC08.</b>	<b>URGENT BUSINESS</b>  There were no items of urgent business.	
<b>APSC09.</b>	<b>DECLARATIONS OF INTERESTS</b>  There were	
<b>APSC10.</b>	<b>EXCLUSION OF THE PUBLIC AND PRESS</b>  <b>RESOLVED</b>  That the press and public be excluded the from the meeting for consideration of Items and as they contain exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); namely information relating to any individual, information which is likely to reveal the identity of an individual and information relating to the business or financial affairs of any particular person (including the authority holding that information).	
<b>APSC11.</b>	<b>STAFFING MATTER</b>  <b>AGREED THE RECOMMENDATIONS AS CONTAINED IN THE REPORT</b>  There being no further business to discuss the meeting closed at	

**MINUTES OF THE ALEXANDRA PALACE AND PARK PANEL  
WEDNESDAY, 3 JUNE 2009**

	19.10hrs. Councillor Pat Egan Chair	
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Agenda item:

<b>Alexandra Park &amp; Palace Advisory Committee</b>	<b>On 1 SEPTEMBER 2009</b>
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Report Title: <b>PARK ACTIVITIES UPDATE</b>
Report of: <b>Mark Evison, Park Manager</b>
<b>1. Purpose</b> 1.1 To inform the Committee of the recent activities carried out in Alexandra Park
<b>2. Recommendations</b> 2.1 That the Committee notes the report.
Report Authorised by: <b>Andrew Gill, Interim General Manager:</b> 
Contact Officer: <b>Mark Evison, Park Manager,</b> <b>Alexandra Park &amp; Palace Charitable Trust, Alexandra Palace Way,</b> <b>Wood Green N22 7AY. Tel No. 020 8365 2121.</b>
<b>3. Executive Summary</b> 3.1 This report details the activities and projects that have recently taken place in the park.
<b>4. Reasons for any change in policy or for new policy development (if applicable)</b> 4.1 N/A
<b>5. Local Government (Access to Information) Act 1985</b> 5.1 No specific background papers were used in compiling this report.

**6. Description**

**Park Events**

6.1 The park has hosted many community events so far this year including:

- Bird watching Walks
- Friends of Alexandra Park Open Day
- Lakeside Art exhibition
- Hornsey YMCA 10k run
- Alzheimer's Society Memory Walk
- Chinese State Circus
- Haringey pre-school picnic
- children's funfair
- Farmers' markets
- bicycle treasure trail (Haringey Schools)
- Football in the Community summer programme

**Park Concessions – Workshop Building**

6.2 The agreed operator for the Workshop Building obtained planning permission for the project. The lease is under negotiation and the refurbishment should start in September, subject to completion of the lease before any works start.

**External Funding Bids**

6.3 The Alexandra Park Ornithological Group were successful in their bid for a 'Making a difference' grant. They now have £2,000 for projects to improve the habitats available for birds and other wildlife in the area adjacent to the reservoirs. Once agreed the work will be carried out over the winter period.

6.4 The work for the Environment Agency Urban Fisheries Grant has commenced. New fish-refuges have been installed together with new aquatic vegetation. Two new fishing platforms will also be constructed to supplement the existing four.

**Grounds Maintenance**

6.5 The Grounds Maintenance Contractor, John O'Conner GM Ltd, continues to work on the park. They recently hosted a meeting of the *British Association of Landscape Industries* and representatives of 25 landscapers and grounds maintenance companies toured the site.

**Green Flag Award**

6.6 The park was awarded a Green Flag for the second year. This reflects the hard work of our staff and volunteers who assisted in the submission. A Green Flag Award ranks the park amongst the best in the country and is the national standard for parks and greenspaces.

**7. Recommendations**

7.1 That the Committee note the report.

**8. Legal Implications**

8.1 The Trust's solicitor was provided with a draft of this report and his advice has been taken into account in the production of this final version.

8.2 The LBH Head of Legal Services have been sent a copy of this report.

**9. Financial Implications**

9.1 The LBH Chief Financial Officer has been sent a copy of this report.

**Appendix A**

**LBH Chief Financial Officer comments**

There are no direct financial implications of this report and the content of the report are noted.

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Agenda item: No.

**Alexandra Park and Palace Statutory Advisory Committee Meeting - 1<sup>st</sup> Sep 2009.**

**Report Title: Forthcoming Events**

**Report of: Rebecca Kane, Managing Director, Alexandra Palace Trading Limited**

**1. Purpose**

1.1 To advise the Board of the forthcoming events to March 2010.

**2. Recommendations**

2.1 That the Committee notes the report.

Report Authorised by: **Rebecca Kane** .....  ..... Date.... **21.8.09**

**Contact Officer: Rebecca Kane, Managing Director APTL 0208 365 2121**

**3. Executive Summary**

3.1 N/A

**4. Reasons for any change in policy or for new policy development (if applicable)**

4.1 N/A

**5. Local Government (Access to Information) Act 1985**

5.1 Further information about this report can be obtained from Rebecca Kane, Managing Director, Alexandra Palace Trading Limited, Alexandra Palace Way, Wood Green, London N22 7AY. Telephone number 020 8365 2121.

## 6. Description

### 6.1 Confirmed public events and first provisional options.

<b>Event</b>	<b>Date</b>	<b>Area</b>
Funfair	1 - 13 Sep 09	Pavilion
Farmers Market	6 Sep 09	Park
Miracles of Ministries Conference	11 Sep 09 *	GH
Bump to Baby Show	12 Sep 09	PR
BTCV Conservation Tasks	13 Sep 09	Park
Yoga Event	19 Sep 09	WH
London Open House	19 & 20 Sep	Studio
Antique & 20 <sup>th</sup> Century Fair	20 Sep 09	GH
Alzheimer's Memory Walk	20 Sep 09	Park
Bat Walk	22 Sep 09	Park
Organ Concert	23 Sep 09	GH
Big Stamp Show	26 - 27 Sep 09	WH & PS
Success Resource Conference	1- 4 Oct 09	WH
Farmers Market	4 Oct 09	Park
Knitting & Stitching Show	8 - 11 Oct 09	All Areas
BTCV Conservation Tasks	11 Oct 09	Park
British Inventors Show	14 - 17 Oct 09	WH
Farmers Market	18 Oct 09	Park
Friends of Amma Conference	21 - 23 Oct 09	WH, PR
Farmers Market	25 Oct 09	Park
Freestyle Festival	31 Oct & 1 Nov	All areas
Fungi Foray	1 Nov 09	Park
Morrissey Concert	5 Nov 09	GH
Fireworks	7 Nov 09	Park, GH, WH
BTCV Conservation Tasks	8 Nov 09	Park
Year 11 Transitions Event	12 Nov 09	PR
Forever Living Conference	14 Nov 09	WH
Farmers Market	15 Nov 09	Park
Asian Wedding Show	21 - 22 Nov 09	GH
Organ Concert	25 Nov 09	GH
Antique & 20 <sup>th</sup> Century Fair	29 Nov 09	GH
Farmers Market	6 Dec 09	Park
Farmers Market	13 Dec 09	Park
Ice Rink Panto	14 - 20 Dec 09	IR
PDC World Darts Championship	18 Dec 09 - 3 Jan 10	WH & PR
Cross Country Races (Chingford League)	19 Dec 09	Park
Farmers Market	20 Dec 09	Park
London Open House	Dec (tbc)	Studio
Farmers Market	27 Dec 09	Park
Farmers Market	3 Jan 10	Park
Farmers Market	10 Jan 10	Park
South East Tourism Show	16 Jan 10	WH/PR



<i>Farmers Market</i>	<i>17 Jan 10</i>	<i>Park</i>
<i>Model Engineering Show</i>	<i>22 – 24 Jan 10</i>	<i>GH</i>
<i>Make-up Show</i>	<i>30 &amp; 31 Jan 10</i>	<i>WH &amp; PR</i>
<i>Farmers Market</i>	<i>31 Jan 10</i>	<i>Park</i>
<i>Year 9 Careers Event</i>	<i>9 Feb</i>	<i>PR &amp; LR</i>
<i>Antique &amp; 20<sup>th</sup> Century Fair</i>	<i>14 Feb 10</i>	<i>GH</i>
<i>Farmers Market</i>	<i>21 Feb 10</i>	<i>Park</i>
<i>Motorcycle Show</i>	<i>26 - 28 Feb 10</i>	<i>GH, WH &amp; PR</i>
<i>Dinghy Show</i>	<i>6 &amp; 7 Mar 10</i>	<i>GH, WH &amp; PR</i>
<i>Woodworking Show</i>	<i>12 – 14 Mar 10</i>	<i>GH</i>
<i>Sparkle &amp; Wow Wedding Exhibition</i>	<i>21 Mar 10</i>	<i>PR</i>
<i>Farmers Market</i>	<i>21 Mar 10</i>	<i>Park</i>
<i>Railway Modelling Exhibition</i>	<i>27 &amp; 28 Mar 10</i>	<i>GH &amp; WH</i>

*Note: 1<sup>st</sup> Option Provisional Bookings are typed in Italic*

*\* Overnight event until 05:00*

## **7. Summary and Conclusions**

7.1 N/A

## **8. Recommendations**

8.1 The Board notes the report.

## **9. Legal and Financial Comments**

9.1 The Director of Finance and the Trust's solicitor have been sent a copy of this report.

## **10. Equalities Implications**

10.1 There are no perceived equal opportunities implications in this report.

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